

Privacy statement – Administrative Contributions (ADMC Portal)

1. Introduction

The Single Resolution Board (SRB) processes your personal data in accordance with the Regulation (EU) [2018/1725](#) (EUDPR). The privacy statement explains the reasons for processing your personal data, the way the SRB collects, handles and ensures protection of all personal data. It also specifies the contact details of the responsible SRB unit where you may exercise your rights, the SRB Data Protection Officer and the European Data Protection Supervisor (EDPS).

2. Who is responsible for processing your personal data?

The SRB is the controller for processing the personal data. The specific SRB units responsible for the processing of your personal data is Unit E1 Single Resolution Fund.

3. Why do we process your personal data?

Each year, the SRB is collecting contributions from institutions that fall within the scope of SRMR to finance its administrative expenditures. In order to facilitate the communication with institutions, the SRB developed a Portal (“ADMC”). The purpose of ADMC is to improve the processing of institutions’ contact details, allowing institutions to visualize their contact details, amend them and inform the SRB of any specific changes that occurred to them. Additionally, ADMC will enable institutions to retrieve the documents related to their individual contributions in a secured way. Institutions will also be able to share their views on the preliminary findings prior to the completion of the decision-making process and to comment on any aspects they consider pertinent to the calculation exercise.

The purpose of the processing of the personal data is to fulfil the access management to ADMC and ensure the necessary communication are transmitted to the concerned institutions. All the data received will be processed within the EU/EEA.

4. What are the legal bases for processing personal data?

The processing of personal data is necessary for the performance of tasks carried out in the public interest by the SRB -which is the management and functioning of the SRB- and for compliance with the SRB’s legal obligations pursuant to Article 5(1)(a) and (b) of the EUDPR in conjunction with Articles 58, 59 and 65 of the SRMR.

5. What categories of personal data are processed?

The categories of personal data processed are the following:

- For the institutions representative: Contact details (last name, first name, email address, phone number)
- For the identification of the institution: full name of the institution; legal entity identifier (“LEI”) of the institution, register of institutions

6. Who has access to your personal data?

When the SRB processes personal data for the purposes mentioned at part 3, the following persons may access your personal data on a strict need-to-know basis:

- the staff members of Unit E1 Single Resolution Fund;
- the staff members of Unit E2 Resources;
- the staff members of Unit E3 Corporate Services and IT;
- the staff members of Unit E4 Legal Services;
- the staff members of Accounting;
- Other staff employed by the SRB and dedicated to the verification of the administrative contributions' process steps (i.e. consultation procedure);
- National Resolution Authorities and the institutions under their jurisdiction that are in scope of Article 2 SRMR; and
- External Counsel of the SRB and its sub-contractor (external law firm, external consulting firm or external IT specialists) who process personal on behalf of the SRB and under the instructions of the SRB.

7. Transfers of personal data outside the European Economic Area

Personal data is not transferred to third countries. The data remains on the SRB infrastructure .

8. How long will the SRB keep your personal data?

The data will be stored by the SRB for the entire duration of each administrative contributions cycle and/or any further legal actions that are brought against the SRB under the Treaty on Functioning of the European Union within the limitation periods. In case institutions' representatives are no longer involved in the process, the time limit for storing the personal data is maximum one year following the moment the SRB receives the confirmation that institutions' representatives are no longer involved. Any changes in this respect should be communicated to the SRB immediately and the contact details will be updated in a timely manner.

9. What are your data protection rights?

You have the right to access your personal data and correct any data that is inaccurate or incomplete. You have also (with some limitations) the rights to delete your personal data, to restrict or to object to the processing of your personal data in line with the Regulation (EU) 2018/1725.

10. Who can you contact in case of queries or requests?

You can exercise your rights by contacting the SRB's Unit E1 Single Resolution Fund at SRB-ADMIN-CONTRIBUTIONS@srb.europa.eu. The SRB's Data Protection Officer at SRB-DPO@srb.europa.eu, answers all queries relating to your rights under the EUDPR.

11. Addressing the European Data Protection Supervisor

If you consider that your rights under Regulation (EU) 2018/1725 have been violated as a result of the processing of your personal data, you have the right to lodge a complaint with the [European Data Protection Supervisor](#) at any time.